

## Chemical Biology and Drug Discovery Cluster Travel Stipend Application

### Overview:

The Chemical Biology and Drug Discovery Cluster Travel Stipend provides funding for graduate students at Northwestern University for travel to national conferences related to chemical biology and drug discovery at which the student is presenting. Up to four stipends will be awarded each fiscal year, which runs from September 1<sup>st</sup> – August 31<sup>st</sup>.

### Requirements:

- Students must be enrolled in a PhD program administered by The Graduate School, in good academic standing, and a member of the Chemical Biology and Drug Discovery Cluster.
- Students must have completed a minimum of three quarters of full-time study in their thesis lab before applying for these funds.
- Students must be a primary presenter at the conference and will be required to provide proof.
- Students are eligible to receive this stipend only once over the course of their entire graduate career.
- Students must apply 30 days in advance of the first day of travel.
- Funds will not be awarded retroactively.

### Stipend Details:

- Up to \$500 per stipend for students in the Chemical Biology and Drug Discovery Cluster.
- CMIDD's support must be acknowledged on the student's conference display.
- Recipients of this travel stipend are required to present a poster on their research at CMIDD's annual symposium.
- Students are eligible for reimbursement for food, transportation, lodging and conference fees. **Please note:** Reimbursements must be in accordance with Northwestern University Travel Policy and Procedures, which can be viewed [here](#).

### Deadline:

- Student must submit stipend application at least 30 days prior to the first date of travel.

### To apply:

1. Complete the web form located at <http://cmidd.northwestern.edu/education-and-outreach/training/>
2. Complete the next page, titled, "Chemical Biology and Drug Discovery Cluster Stipend Application," and attach to web form;
3. Attach verification of enrollment and conference registration on web form and submit.

*If awarded the stipend, student will receive follow-up information concerning the expense and reimbursement process via email.*

Center for Molecular Innovation and Drug Discovery  
drugdiscovery@northwestern.edu

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Please complete the form below and submit online at [cmidd.northwestern.edu/education-and-outreach/training/](http://cmidd.northwestern.edu/education-and-outreach/training/). Before submitting, please review the stipend eligibility requirements and stipend details. You will be contacted via email within 30 days of your application submission concerning the status of your application.

**Applicant Name:** \_\_\_\_\_ **Applicant Email:** \_\_\_\_\_

**Department:** \_\_\_\_\_ **P.I.:** \_\_\_\_\_

**Dept. Admin. Name:** \_\_\_\_\_ **Dept. Admin. Email:** \_\_\_\_\_

**Name of Conference:** \_\_\_\_\_ **Conference Date:** \_\_\_\_\_

**Location of Conference (City,State):** \_\_\_\_\_

**Presentation Title:** \_\_\_\_\_

**Description of Travel (please clearly explain your participation):**

### Itemized table of anticipated costs:

Expense	Amount
Transportation	
Meals	
Lodging	
Conference Registration Fee	
Other	

I certify to the best of my abilities that I am currently enrolled in a PhD program administered by The Graduate School and I am in good academic standing. The information that I provided in this application is correct and I am not intentionally misrepresenting the information given.

Applicant Signature (electronic signature will be accepted)	Date

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