UO Committee on Courses
Meeting Minutes

Date: February 9, 2017
Present:
☐ Bramhall, Ron
☐ Brand, Colin**
☐ Cherry, Christian*
☐ Eveland, Sue
☐ Hall, Gordon*
☐ Hodges, Sara
☐ Jefferis, Mike
☐ Lowery, Brian
☐ Mann, Roberta*
☐ Morrill, Bil
☐ Norris, Boyana*
☐ Jana Prikryl*
☐ Skelton, Scott
☐ Mike Urbancic*
☐ Warden, Kathy
☐ White, Frances*
* Voting members
** Voting student members

Next meeting: February 17, 2017

Courses submitted to UOCC for review: (Listed by Committee member responsible for review).
(Those highlighted have been approved, withdrawn, rolled forward/pending, denied)

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<tr>
<th>Colin Brand</th>
<th>Christian Cherry</th>
<th>Gordon Hall</th>
<th>Roberta Mann</th>
<th>Boyana Norris</th>
<th>Jana Prikryl</th>
<th>Mike Urbancic</th>
<th>Frances White</th>
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Administrative Actions:
BI 426/526
CPSY 633
HIST 482/582
LAW 712
LAW 780
LING 302
PEAS 378
SOC 455/555
PEAS 368
PEAS 370
PEAS 375
PEAS 378
PEAS 381
PEAS 382
PS 368
SPD 601
SPD 604
SPD 605
SPD 606
I. Announcements – None

II. Discussion

Frances informed the group that the Senate has been discussing term limits for committee members and chairs. UOCC decided that they prefer removing term limits with option remaining for renewing or stepping down after their term expires.

✓ CHEM 670 – UOCC approved.

✓ BI 620 – UOCC approved.

EDLD – Most courses still need due diligence emails and committee members should reach out to the responsible person for each course. Discussion around synchronous and asynchronous.

There was discussion about the email policy and specifically of instructors using a non-UO email address for student contact. Frances found the policy:

Email policy:

https://policies.uoregon.edu/use-email-official-and-mass-communications

says:

I. Instructional Use of UO E-Mail Accounts

    Faculty should use UO e-mail accounts for e-mail communication with students. The University’s course management system requires that faculty and students use their UO e-mail account to gain access to the system.

EDLD 638 – Needs separate syllabus for 2 credit version and 4 credit version. Also needs due diligence from Law School. Instructor needs to use UO email address.